

# **Work Session Meeting Minutes**

February 20, 2023

**I.** Mayor James Carter called to order the work session of the Woodland City Council at 6:00 PM on February 20, 2023, at Woodland City Hall.

## **II. Roll call**

The following persons were in attendance: Mayor James Carter, Mayor Pro Tem Ebonye Holt, Councilwoman Allison Owens, Councilman Jeffery Mitchell, Councilman John Haralson, City Clerk Allissa Gresham, and Municipal Clerk Cynthia Powell.

**III. Guest Speaker:** No guest speaker

## **IV. Business Discussed**

- a) Clerk Powell distributed tree trimming quotes from Salter's Treeman Service and Johnson Lawn, Landscaping, and Tree Service. Clerk Powell discussed Mr. Salter adding cutting the large pine tree and replacing the root damaged section of 2<sup>nd</sup> Street to his original quote. Clerk Powell suggested trimming trees in the areas City Hall has received complaints about first. She stated most of the complaints have been in the 2<sup>nd</sup> St., 7<sup>th</sup> Ave., and Hawkins Rd. areas. Clerk Gresham stated she had not been successful in finding grants to help the City with the tree trimming project as of yet. Clerk Gresham stated she contacted County Manager Carol Ison who suggested contacting Assistant County Manager Ronnie Hendrick about the City using the prison work detail. Clerk Powell stated she contacted Mr. Hendricks previously for a quote but had not heard back from him. The Council suggested Clerk Powell contact Mr. Hendricks again to inquire about the prison work detail doing grounds maintenance and tree trimming for the City of Woodland under an Intergovernmental Agreement if possible.
- b) Councilman Haralson discussed he contacted Talbot County Sheriff Jake Johnson about Rodney Steverson's complaint about his neighbor's illegal dumping on a City street. Sheriff Johnson stated the Sheriff's Department could not enforce anything unless the City could provide him with an Ordinance in the new City of Woodland Charter pertaining to this type of complaint. Clerk Gresham stated City Hall had not received a copy of the new City of Woodland Charter from Attorney Byrd. Clerk Gresham stated she found a Nuisance Ordinance in the old City of Woodland Charter that possibly could be enforced. Mayor Carter stated he contacted Mr. Steverson's neighbor about the illegal dumping. The neighbor stated he would start the street cleanup but did not give a timeline for completion. The Council discussed taking this matter before the Talbot County Magistrate Court if necessary.

Councilwoman Owens suggested Clerk Gresham contact Mr. Steverson to inform him the Mayor and Council are working to resolve his complaint in a timely manner but because legal action may be necessary, they are unable to put a timeline on the resolution.

- c) Clerk Powell discussed Grace Carreker's and Kelly Bowles's past-due water bills. Clerk Powell stated Mrs. Carreker has an extremely high water bill due to a large leak she had on her side. Clerk Powell stated she contacted Mrs. Carreker to discuss her paying the current bill plus paying something on the past due bill each month. Clerk Powell stated she was drafting Promissory Notes between Mrs. Carreker, Mrs. Bowles, and the City of Woodland. Mayor Pro Tem Holt suggested Clerk Powell state in the Promissory Note payment of the current bill plus \$50.00 toward the past due bill must be paid by the 20<sup>th</sup> of each month. If the payment is late the service will be disconnected immediately. If the service is disconnected a re-connect fee will be added to the current bill. If payment is not made as promised further legal action may be taken. Clerk Powell will contact Attorney Byrd to review the Promissory Notes and will contact Mrs. Carreker and Mrs. Bowles to come to City Hall to sign after approval.
  
- d) Clerk Gresham distributed the email she received from Skip Woodall pertaining to capping the Woodland Memorial Cemetery water line. Clerk Gresham stated she forwarded the email to Attorney Byrd for review. Attorney Byrd's office contacted Clerk Gresham to inform her Attorney Byrd was reviewing the email and would be drafting a formal letter to the Woodland Memorial Cemetery Association, Inc. informing them the City of Woodland would be capping the water line unless they wanted to have a meter installed and pay for service.

**V. Adjournment**

Councilman Haralson made a motion to adjourn. Mayor Pro Tem Holt seconded. All approved. Motion carried. Mayor James Carter Adjourned the meeting at 7:26 PM.

Minutes Submitted By: \_\_\_\_\_

Allissa Gresham

City Clerk

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Approval Date